

HOLY TRINITY CHURCH, STANTON IN PEAK – BELLTOWER RISK ASSESSMENT

Hazard/Activity Observed	Effect of Hazard	Control Measures to be Implemented
Stair ladder	Falling causing injury to self and others	Proceed with care and use grab handles.
Height of ringing room	Falling causing injury to self and others Being inaccessible	Do not go up to the ringing room if injured or feeling unwell. Mobile telephone should be taken up. Trapdoor hatch should be replaced when ringing so no-one falls through the gap.
Electrical items	Electric shock/electrocution	Electrical items should be checked regularly.
Security	Intruders entering the room	Trapdoor must be padlocked after the last person has exited.
Emergency		Raise the alarm and exit carefully. There are 2 fire extinguishers in the ringing room – ensure correct ones used for purpose. Smoke alarm to be installed in Church porch.
Bells	Being hit by the ropes, causing injury	When bells are not in use, the ropes must be secured, tying safely. People in the ringing room should keep clear of the bell ropes. When sitting on the bench, both feet should be on the ground to avoid a bell rope gripping round feet and knocking the person over.
Protection of young people	Abuse, bullying, lack of parental consent, allegations.	Refer to Central Council of Church Bellringers' policy. This should be displayed in the Ringing Room. Information is available on www.cccbr.org.uk .
Additional note re emergency		Further control measure – investigate way of installing an alarm with flashing light for the ringing room which is activated when the fire alarm goes off.

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Hazard/Activity Observed	Effect of Hazard	Control Measures to be Implemented	Who/when?	Review
BELFRY				
Working at height	Falling causing injury to self and others	Proceed with care. Do not go along. Ensure each other's safe use of the ladder.		

ADDITIONAL NOTES FOR VISITORS

- Do not ring bells unless supervised by a responsible person (trained bellringer).
- Behave sensibly.
- Follow instructions.
- Avoid making too much noise during ringing.
- Appreciate the power of the bell ropes, keeping clear as advised.

Risk assessment done by Sue Hadfield (bellringer) and Diane Peet (PCC Secretary). Reviewed 17 April 2013. Reviewed 28 May 2014. Reviewed 15 April 2015, 4 April 2016, 3 April 2017.

Prepared by: PCC Secretary Date

Accepted by: Tower Captain Date

Approved by the Parochial Church Council: Date

Associated documents: Health and Safety Policy, Fire Risk Assessment, Child Protection Policy